

**Minutes of Live Oak UU Fellowship Congregational Meeting**  
**Christ Episcopal Church, Alameda, CA      May 31, 2015**

- 1. Call to Order.** Board President Jay Roller called the meeting to order at 4: 05 pm. Thirteen members were present, plus one non-member guest.
- 2. Opening.** Jay led the group in singing Gathered Here. Richard lit the chalice.
- 3. Bylaws language on filling an unexpired board term.** Jay and Lisa Fry gave some background on the revision being put to the congregation for the bylaw changes approved at the January 2015 congregational meeting. This revision clarifies the maximum time a board member can serve when s/he is chosen to fill an unexpired term and then continues to serve two full terms.  
**Action:** It was moved, seconded, and unanimously approved to amend Article VI (Governance) of Live Oak's Bylaws by adding the language italicized below:  
*No person shall serve as trustee more than five (5) consecutive years, except when a mid-term vacancy leaves more than a year to be served, in which case the maximum term would be five years plus some months.*
- 4. Annual report.** The Live Oak committee chairs have prepared reports on seven of our congregation's committees: Children & Youth Religious Exploration, Finance, Membership, Music, Outreach, Social Justice & Service, and Worship. These reports had been recently distributed electronically to Live Oak members and friends; they were verbally summarized by each committee chair.
- 5. FY 2015-2016 Budget.** Roger Hallsten, Live Oak's Treasurer, handed out written copies of Budget Vs. Actuals for current fiscal year, plus a FY 2015-16 draft budget. He verbally summarized those documents, and asked for questions. There was discussion among attendees on the pros and cons of approving a congregational budget in which one quarter of the proposed expenditures would be covered by the funds accumulated from budget surpluses in our congregation's earlier years. Also discussed were the implications of our congregation's decision last year to move to an "every Sunday" programming model after several years experience of worship services, choir singing, and children's classes twice each month. This decision has brought new investments of time and effort from unpaid congregational volunteers, and increased use of paid staff to support or lead these activities. The congregation acknowledged that we cannot expect to use previously accumulated funds as an ongoing budget strategy, so must focus our paid and unpaid efforts in the coming year on growing our congregation both in spiritual development and in numbers.  
**Action:** It was moved, seconded, and unanimously approved by the congregation to approve the FY 2015-16 budget as proposed by the board.
- 6. Closing Song.** Jay led the group in singing the round Go Now in Peace. Meeting adjourned at 4:50 p.m.

*Respectfully submitted by Kathryn Sáenz Duke, Secretary of the Board*  
*May 31, 2015 Congregational Meeting*