

Minutes – Thursday, February 16, 2012

Live Oak Board of Trustees Meeting

David & Lisa Fry's apartment

Board Members Present: Lisa Fry, Peter Hand, Darlene Pagano, Jody Savage

Absent: Kris Arrington; Guests Present: David Fry

Called to order at 7:30p.m. Lisa read our opening words, we lit the chalice, greeted guests, and checked-in. Consent agenda (minutes of last meeting), approved.

Approve/Modify Agenda: Modified the agenda as follows: Increased time for Stewardship discussion, cut time for All-Fellowship Retreat, and added an item (Ministerial/Pastoral Services). Lisa moved we approve the agenda as presented. Darlene seconded. Unanimous.

Financial: We're in good shape, staying within our budget, but some of our commitments (especially going to every-Sunday programming) will impact the budget in the future. Spending is \$5000 less than where we expected it to be at the 7-month point of the year. Following their next meeting, the finance committee will send requests to program chairs asking for budget requests for the next fiscal year (July 1, 2012-June 30, 2013).

Stewardship: Plans for the St. Patrick's Day party are moving forward. David has hired 2 musicians to perform Irish music for us. He hopes to have an organizing meeting this Sunday. Reservations will be required for this event. David will talk with Richard Arrington about the full menu. Richard will prepare the corned beef brisket. We'll need others (or a caterer) to provide the other portions of the meal. Lisa and Darlene have both been looking at vegetarian alternatives.

Election of Officers: Peter moved and Jody seconded that we maintain the same slate of officers (President – Peter Hand; VP – Jody Savage; Treasurer – Darlene Pagano; Secretary – Lisa Fry). Unanimous.

Social Justice Ad Hoc Committee: There are 10 people on this committee. Debra Temple is stepping up to coordinate communications. People who were not at the congregational meeting are not aware of the committee, but Darlene will send a notice out so others who are interested may get involved. Utilizing aspects of David Allen's *Getting Things Done* system, the team will look for patterns of interest. Darlene says there is interest in planning SJ activities as part of the Every-Sunday programming.

All Fellowship Retreat: Darlene has contacted the woman who coordinates the Palo Alto UU congregation's all-church retreat at Bass Lake. Other congregations share the retreat space/time with Palo Alto and Darlene has asked if they would consider including Live Oak. Their retreat is in early September.

Listening Campaign: We have gathered a few new items to add to the lists created following the listening campaign. Peter requested that the board plus a few others who express interest meet twice in March and twice in April to examine this info and prepare for the next steps – priorities and directions to present to the congregation at the April 29th congregational meeting. Peter and Lisa will set up meetings. The first two will be March 11 and March 25.

Calendar for Coming Year: Our congregation's google calendar is now up-to-date and available to all through our website (<http://uuliveoak.org/calendar-large.htm>). Lisa will send an announcement to all so

they know they can check our calendar before scheduling other events. The board encourages groups to try not to schedule an event on a date that already has something listed.

If anyone has a Live Oak event they want on the fellowship calendar, they can send the details to Lisa who will post it. Down the road, we may change that policy so program chairs can post things directly. The calendar now includes the adult faith develop program, "On Faith & Reason," series, a game night date, worship dates, choir rehearsals, covenant group schedules, District Assembly (DA) and General Assembly (GA), and more. Planning is starting for the July 4th parade. David will ask Kate if she wants to chair the event.

Every Sunday Programming: Jody will move forward lining up scientists to help present the Science & Religion multigenerational activities, aiming at 2nd Sundays of the month for 12 months, beginning in September. We need to line up someone to lead the "religion" part of the program. Lisa will speak with a minister she thinks might help. Social Justice will consider programming 1 Sunday every month or two. And Taize has been suggested as an alternate for some Sundays, as well as bringing in religious leaders from other UU congregations and other faiths.

Christ Episcopal News: Six of us attended CEC's Crab Feed fundraiser and had very positive interactions with people there, particularly with members of their Vestry (equivalent to our Board). David and Lisa will follow up with Rev. Crary to see where we stand with the contract and to discuss using their facilities every Sunday.

Ministerial/Pastoral Needs: A member of Live Oak asked if we had thought about the need for a pastoral presence for memorial services and hospital or hospice visits. We will work with our current worship team and the caring committee, but believe we should make connections with a few ministers who would be willing to take on such roles for us. Darlene and Jody will bring this up at the worship meeting next week. Lisa will connect with the caring committee. We have a couple of ideas of ministers we might then contact.

How Are the Board and Fellowship Doing? Great! Addressing the question of pastoral care is a good indicator that we are moving toward being a part of our members' whole lives. We're on the cusp of growth, several new people coming regularly. Feeling good that we are moving quickly toward making our goal of every-Sunday programming a reality.

Lisa read our closing reading and the meeting was adjourned.

Action Items – for Board members and guests

- Finance committee will contact program chairs regarding budget needs for next FY
- David will call a Stewardship party planning meeting for Sunday
- Stewardship team (David, Darlene, Roger) will create pledge cards and info to distribute to all
- David will talk with Richard Arrington re meal for 3/17 and determine method for side dishes
- Lisa will look further for vegetarian options
- Darlene will inform the congregation about the Social Justice Ad Hoc group and invite others
- Darlene will keep board informed about All Fellowship Retreat idea with Palo Alto
- Peter and Lisa will plan Listening follow-up meetings for March & April
- Lisa will advertise our congregational calendar
- Lisa will promote the On Faith & Reason series
- Jody will start lining up presenters and material for Science & Religion program
- Jody will write up a description of the program and send it to Lisa to send out to the larger email list

- Lisa will contact someone who might be help with the religion-side of the Sci & Religion program
- David and Lisa will contact Kathy Crary re contract with CEC and every Sunday use of their space
- Lisa will contact Caring Committee re ministerial pastoral services
- Jody and Darlene will discuss ministerial pastoral services at the worship training
- David will talk to Kate about July 4th planning

Action Items – Continuing from previous meeting

- Peter will find the book he got at GA to loan to Kris Arrington
- Lisa will look for retreat sites for a leadership retreat (spring?)
- Lisa and Peter will form a team for retreat-planning
- Peter will write a paragraph about Live Oak's backstory, to be inclusive with people once they are coming regularly (per advice from some new folks)
- Lisa will get brochures printed with our new address once the contract is finalized