

FIRST DRAFT- Minutes – Thursday, April 4, 2013

Live Oak Board of Trustees Meeting

David & Lisa Fry's apartment

Board Members Present: Kris Arrington, Kathryn Duke, Darlene Pagano, Jay Roller. **Absent:** Kate Hand
Guests Present: David Fry, Lisa Fry.

The meeting was called to order at 7:10 p.m. David virtually lit the chalice and Kathryn read a poem for the opening.

1. Approve/Modify Agenda and previous month's minutes: Darlene requested an agenda revision of moving time from committee reports to expand the Every Sunday Programming discussion by 10 minutes. She also suggested that we add Budget Process to the Treasurer's Report. The agenda as revised was moved, seconded, and unanimously approved. Minutes of the March 7 Board meeting were revised to delete specific Live Oak budget figures, then moved, seconded, and unanimously approved.

2. Finances: David passed out and briefly summarized three budget sheets: Budget vs. Actuals: Approved Budget FY13 P&L, Balance Sheet, and Profit & Loss. Jay reported on the pledge campaign to date. He has sent out handwritten thank you notes to people who have already pledged, and reminders to those who haven't yet pledged for the coming Fiscal Year.

Jay announced that Live Oak has now completed the move of Live Oak's bank account to Mechanic's Bank; we will continue to work on completing the transfer of our entire financial relationship from Chase to Mechanic's Bank. This transfer is part of Live Oak's ongoing implementation of a national Move Your Money campaign

As for Live Oak's annual stewardship party, Jay is working with Mindy Mull to coordinate that event, which will be Saturday, April 27, 6:30-8:30pm, at CEC. Nancy B and Richard S have agreed to help with setup and cleanup. Dick Bailey has been asked to do piano music. Richard A will be the chef. Sounds like lots of fun!

3. Congregational Meeting Followup. We are working on the Every Sunday Programming (ESP), both on pulpit supply (4th Sunday) and on 2d Sunday programming. As for Renee Harper's previously emailed question about pledges and funding for ESP, the response was that we currently have the budget to cover ESP.

There was discussion about whether we're ready to organize the people and resources for adults, children, and possibly also food/refreshments for 2d Sunday programming, which will be in the Guild Room.

As for pulpit supply (on the 4th Sundays), there was discussion about considering other ministers in addition to Rev. Ben Meyers, who has been in discussion with Live Oak about the possibility of taking on this role.

4. Grant Proposal Award and Contingencies. Jay reported that he and two other Live Oak members attended the FUCO Men's Retreat, where they had interesting discussions with the other men attending. Based on these conversations, it seems that the covenant required by one of the grant award contingencies is a process that has begun, but will not be completed any time soon. Regarding contingency requiring affiliation with the UUA, the board agreed with the sense of the congregation at the March 24th Congregational Meeting that Live Oak is not prepared to apply for affiliation with the UUA at this time.

5. Piano Concerns. Jay reported that our new choir director also has concerns about the piano in CEC's sanctuary. There was discussion about next steps, if any, to address concerns expressed by key LO staff

and members about that piano, and to better understand CEC staff and congregation's desires and realities regarding use of that piano as part of their worship and other activities.

6. CEC liaison Committee. The new rental contract has been finalized. Darlene will sign the contract when CEC sends us a hard copy of the final version. On a related note, it was agreed that Kathryn will join the CEC liaison Committee, bringing the perspective of an Alameda resident who has some connections with CEC outside of Live Oak's relationship.

Reports from Committees of the Board.

1. Every Sunday Programming. Discussed above.
2. Social Justice/Alameda Point. Kathryn reported on two upcoming APC events, the April 10 groundbreaking for a new, 2,500 square foot retail space for the Ploughshares Nursery. The building will have environmentally friendly features such as solar electricity and grey water recycling. On May 19 there will also be the third annual Not Your Mother's Garden Party, which is APC's major community outreach and fundraising event. Information on both of these events has been and will be shared with the congregation by email and in person.
3. Welcoming Congregation recognition by UUA. Lisa reported that next steps are to make a change in our bylaws and for the WC team (Richard S, Bernadette A, and Lisa) to plan some social activities such as gatherings to watch and discuss a film together.

Learning to be Good Board Members. Darlene passed out hard copies of the first 47 pages of Building Effective Boards in Unitarian Universalist Congregations. The board members agreed that we will all read this and discuss it at the next Board meeting.

Krista spoke about the information available on the UUA website on leadership. She will send out one of them to the board, called Harvest the Power: Developing Lay Leadership. There were comments from other board members that this could be used by the board to help others in the congregation develop leadership skills.

Closing: Kathryn gave our closing reading and the meeting was adjourned at 9:15 p.m.