

Minutes – February 6, 2014
Live Oak Board of Trustees Meeting
David & Lisa Fry’s apartment

Board Members Present: Darlene Pagano, Kris Arrington, Jay Roller, Kathryn Duke, Kate Hand, Roger Hallsten, Renee Harper. **Others Present:** David Fry, Lisa Fry.

Darlene called the meeting to order at 7:05 p.m., with a quorum present. Jay did an opening reading and lit the chalice.

1. **Budget.** We now have \$50,000 in the bank, due in part to past pledges being paid and some future pledges getting prepaid. This will be helpful for the increased expenses expected for Every Sunday Programming, CEC rental fee increases, and other future plans. There was also mention of creating an Endowment Fund.
2. **Approve/Modify Agenda and Minutes:** The board unanimously approved revising the agenda to add discussion of CEC’s recent communications with us regarding use of the Parish Hall. Minutes from the January Board meeting have been reviewed and approved.
3. **Board Portfolios.** Darlene reviewed the concept of board portfolios and pointed out that the Pastoral Care, Caring Committee, Adult Religious Education, Every Sunday Programming and Worship portfolios are now open as she and Kris transition off the Board. We’re still looking for a minister or other individual to provide Pastoral Care for the fellowship.
4. **Board Officers for 2014:** President: Jay Roller. Vice-President: Kate Hand. Treasurer: Roger Hallsten. Secretary: Kathryn Duke.
5. **Updated Board Liaisons:**

Pastoral Care/Caring Committee: Jay	
Finance & Stewardship Liaison: Roger	ARE/Every Sunday Programming:* Renee
Personnel: Kathryn	Children’s RE & Child Safety:* Kate, Lisa
Music: Kate	Welcoming Congregation:* Lisa
Worship: Kate	Alameda Point Collaborative:* Kathryn
Christ Church liaisons: Jay, Lisa, Kathryn	<i>*Denotes a committee of the board</i>
6. **Board Committee reports.**
 - **Welcoming Congregation.** Awaiting the UUA’s response to our application.
 - **Child safety.** Live Oak is starting to figure out a disaster plan re children.
 - **Alameda Point Collaborative.** Nothing new to report
 - **Every Sunday Programming.** ARE is now responsible for Second Sundays.
7. **Feb. 23 Fifth Anniversary Celebration.** It was decided that Live Oak will not provide wine at this event. However, anyone who wants to bring their own wine is welcome to do so.
8. **CEC plans for the future.** CEC now is planning to use the Parish Hall for their youth group meetings on Sundays at 6:00 pm, starting in the fall. This means we would need to use the Guild room our potlucks. There was discussion about how best to accommodate CEC’s program plans and Live Oak’s strong commitment to congregational growth and to continuing the post-worship service potlucks.

Jay gave a closing reading. Meeting adjourned at 8:50 pm.

--Respectfully submitted by Kathryn Sáenz Duke, Secretary of the Board

Live Oak creates loving community through worship and service to others