

**Minutes – January 2, 2014**  
Live Oak Board of Trustees Meeting  
David & Lisa Fry's apartment

**Board Members Present:** Darlene Pagano, Kris Arrington, Jay Roller, Kathryn Duke, Kate Hand  
**Others Present:** David Fry, Lisa Fry, Roger Hallsten.

Darlene called the meeting to order at 7:00 p.m., with a quorum of five members. Kris did an opening reading and lit the chalice.

1. **Budget.** The \$4618 of net income showing in the current Balance Sheet reflects that we budgeted for Every Sunday Programming for the entire 2013-14 fiscal year, but didn't start that until well into the year. Now that we (almost) have ESP we will probably spend down that balance by the end of our Fiscal Year.
2. **Approve/Modify Agenda and Minutes:** The board unanimously approved revising the agenda to remove the Nominating Committee item, which has already been handled. Minutes from the December Board meeting have been reviewed and approved online.
3. **Board Portfolios and Transition to New Board:** Darlene reviewed the high points of last month's board discussion about board member portfolios. In addition, there was discussion about bringing together in one place information that will help new board members quickly understand some of the issues discussed and decisions made to date.
4. **Board Committee reports.**
  - Welcoming Congregation.** Before the Congregational Meeting, Lisa will put together information on what it means for us to be a Welcoming Congregation
  - Child safety.** Nothing new to report.
  - Alameda Point Collaborative.** Kathryn reported that Lisa had compiled info on how much Live Oak had given to APC over the past two calendar years, and it's impressive.
  - Every Sunday Programming.** Michele Mueller will help the three current Adult Religious Education Committee members meet to plan and create ARE programming.
5. **Congregational Meeting.** The two items for this month's meeting are election of new board members and nominating committee members, and Welcoming Congregation vote.
6. **Fifth Anniversary Celebration.** There was discussion about planning the February 23 service at which we will observe Live Oak's Fifth Anniversary Celebration.
7. **Transition of new board members.** We agreed to pull together information on past decisions of the board and on individual roles of board members and other key volunteers. This can help new board members get up to speed quickly.

Kris gave a closing reading. Meeting adjourned at 8:45 pm.

*--Respectfully submitted by Kathryn Sáenz Duke, Secretary of the Board*

***Live Oak creates loving community through worship and service to others***