

DRAFT – January 11, 2018 Minutes
Live Oak UU Fellowship Board of Trustees
90 Athol Ave., Oakland, CA 94606

Board Members Present: Jim Freschi, Lisa Fry, Roger Hallsten, Judith Heller

Jim called the meeting to order at 7:00 pm with Judith leading us in song and Roger providing an opening reading.

1. **Approve/Modify Agenda:** Four items added to the agenda. New photos for website, emergency contact list, dishwashing update, bulk food available to non-profits.
2. **Approval of Minutes.** The December minutes have been approved by email.
3. **Treasurer's Report & Finance.** David and Roger reported that the congregation has approximately \$4000 in the budget compared to this time last year. Music committee is under spent because we didn't have a director for a while.
4. **Congregational Meeting Plan & Election.** The Congregational meeting will be held Sunday January 28 at 4 pm in the Guild Room at the church. The agenda includes an opening/closing song (Judith), reading and chalice lighting (Jim), gratitude to Roger who cycles off the board after 4 years as Treasurer and general statement of appreciation to others in the congregation (Jim), election of Board & Nomination of David Fry and Richard Stromer, discussion on membership outreach and attendance (Jim), brief reports from committee chairs.
5. **Growing Our Fellowship: Postcard Campaign Update.** The postcard campaign has been quite successful with 100 guests at the December Holiday service and new visitors at first service in January including 5 adults and 4 kids. Google statistics showed 20-30% increase in visits to our website. Jim reported that the last mailing went to 1200 residential addresses close to the church at \$700 or 50 cents per address. Lisa said there's a need for an open Facebook group and zip codes near the church can be targeted. We need to find volunteers for electronic media for future outreach. The Board agreed that another round of postcards sent would be a good idea.
6. **Games Night.** Lisa reported 22 RSVPs, David will pick up the pizzas and everyone will be encouraged to set-up and take down tables.
7. **Alameda All Faiths Alliance – Live Oak Representative.** Angie Watson-Hajjem has agreed to be our representative. It is not required that she be a member of Live Oak. A brief discussion ensued about inviting non-members to become members, the importance of having an Ingathering Service for new members and providing a course in the history of Unitarian Universalism which Richard Stromer has volunteered to teach.

8. **New Photos for Website.** Jim has photos that he will send to Lisa. Lisa will request photos from Live Oak be sent to her.
9. **Emergency Contact List.** The Caring Committee suggested that our member list include emergency contact information. Lisa will assist by emailing current list to volunteers who will add additional contacts.
10. **Dishwashing Update.** The current system appears to be working, members have signed up for specific dates.
11. **Bulk Food Availability for Non-Profits.** Ximena suggested Live Oak participate, more information is needed at this time so Ximena will be referred to Jim.

Roger did a closing reading. Meeting adjourned 8:40 pm.

--Respectfully submitted by Judith Heller, Secretary

Live Oak creates loving community through worship and service to others.